



# HUNT COUNTY

POST OFFICE BOX 1437 – GREENVILLE, TEXAS 75403-1437

DISTRICT CLERK  
SUSAN SPRADLING

## Request for Excuse from Jury/Grand Jury Duty

### EXEMPTIONS/EXCUSES FROM JURY SERVICE

Please review the EXEMPTIONS/EXCUSES FROM JURY/GRAND JURY SERVICE listed on the back portion of the Jury/Grand Jury Summons. You *may* be excused from jury service if you are eligible to claim one of these exemptions, however, you are not required to do so should one of them apply. **Circle the exemption you are claiming, complete the certification statement, date and sign the summons.** Separate the summons at the perforation, **place return address and a stamp on the side of the card containing our return address and place the card in the mail.**

**\*\*\*If you are claiming an exemption/excuse you do not need to appear\*\*\***

### QUALIFICATIONS FOR JURY/GRAND JURY SERVICE

Please review the QUALIFICATIONS FOR JURY/GRAND JURY SERVICE listed on the back portion of the Jury/Grand Jury Summons. A person may be selected to serve as a juror/grand jury only if the person is qualified. Should your answer be "no" to any one of these items, **circle that item, complete the certification on the lower left portion of the summons, date and sign the summons.** Separate the summons at the perforation, **place return address and a stamp on the side of the card containing our return address and place the card in the mail.**

**\*\*\*If you are not qualified to serve as a juror you do not need to appear\*\*\***

### FOR ALL OTHER REQUEST FOR EXCUSE FROM JURY/GRAND JURY DUTY

**\*\*\*\*\*Please Print\*\*\*\*\***

Full Name (as shown on Jury/Grand Jury Summons): \_\_\_\_\_

Court (shown on Jury/Grand Jury Summons) (circle one):                      196<sup>th</sup>                      354<sup>th</sup>

Date to appear (shown on Jury/Grand Jury Summons): \_\_\_\_\_

Summons No. (shown on Jury/Grand Jury Summons): \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Provide in detail the reason for your request to be excused: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**\*\*\* You will be contacted prior to your appearance date should your request be denied. If you are not contacted by our office prior to your appearance date your request has been approved and you do not need to appear. \*\*\***

Mail to (include your summons):

P.O. Box 1437, Greenville

Greenville, Texas 75403

Call (903) 408-4231

Leave a message

Call backs are only given in the event your request is denied.

Email to:

[dclerk@huntcounty.net](mailto:dclerk@huntcounty.net)

**\*\*\*Or go to [www.huntcounty.net/page/hunt.districtclerk](http://www.huntcounty.net/page/hunt.districtclerk) to complete and submit this form\*\*\*\***

For Court Use Only

Approved / Denied      Date \_\_\_\_\_ by \_\_\_\_\_

Denial notification by phone / email / mail      Date \_\_\_\_\_ Initials \_\_\_\_\_