



## **HUNT COUNTY 911 ADDRESSING**

POST OFFICE BOX 1097 GREENVILLE, TX 75403  
OFFICE (903) 408-4250 FAX (903) 408-4298

### **ADDRESSING REQUIREMENTS**

#### **All 911 Address Request:**

You must apply for a DEVELOPMENT PERMIT and complete the required AFFIDAVIT FOR 911 ADDRESS at the Hunt County Health Department, 2700/2701 Johnson Street, 903-408-4140. We must have a copy of this information with our 911 address application.

These forms are attached and also on our Hunt County website, [www.huntcounty.net](http://www.huntcounty.net) (Quicklinks, Departments, Health Department, Septic Systems.)

#### **Additional requirements for dividing/splitting property:**

As the rural areas of the county continue to grow at an ever increasing rate, the Hunt County 9-1-1 administration wished to reach out to all concerned and share the following information.

**By definition a "Subdivision" is the division of any tract or parcel of land into two or more parts to lay out any division of the tract, including an addition, lots or streets, alleys, squares, parks, or other parts of the tract intended to be dedicated to the public use or for the use of purchasers or owners of lots fronting on or adjacent to the street, alleys, squares, parks, or other parts. A division includes a division using metes and bounds description in a deed of conveyance or in a contract for sale or other executor contract to convey, or by using any other method.**

In order for our office to supply any applicants with a 911 address, it is of utmost importance that all platting requirements have been met by the applicant. Texas Legislature has established rules and regulations that must be complied with by Texas counties once approved by commissioner's court adoption. You may find these rules and regulations at [www.huntcounty.net](http://www.huntcounty.net).

The Hunt County Subdivision Rules and Regulations lay out the requirements that must be complied with when creating a subdivision. Platting requirements and associated costs are also available on line.

We humbly request that you review these rules and regulations in an effort to educate your clients and offer a more expedient means to their property acquisitions or needs. We feel that accessing this information will save your clients much unnecessary delays in their development, construction and purchasing efforts.

Kathy Herron/Carol Fisk  
911 Addressing Office

**IMPORTANT INFORMATION**  
**REGARDING**  
**REQUEST FOR ADDRESS:**

**“Prior to the issuance of an address, the applicant must provide proof of compliance to all platting requirements stipulated in the Hunt County Subdivision Rules and Regulations. These rules may be found on-line at [www.huntcounty.net](http://www.huntcounty.net).”**

(QUICKLINKS: Government, Click on Commissioners Court, and scroll to bottom of page)

**In short, this means that any piece of property that has been split and is less than 10 acres must be platted, approved by Commissioner/Commissioner Court, and filed with the County.**

**Road frontage requirements must be met:**

Minimum Frontage	Lot or Tract Size
80 feet	Less than 1.00 Acre or Cul-de-Sac Lot
150 feet	1.00 Acre to 2.00 Acres
200 feet	2.01 Acres to 5.00 Acres
275 feet	5.01 Acres and Greater

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(Quicklinks, Departments, Health Department, Septic Systems.)

**We only provide addressing for the unincorporated area of Hunt County. If you are located within the cities limits, you will need to contact that city.**

**DRIVEWAY/ ENTRANCE LOCATION MUST BE MARKED WITH (2) STAKES OR (2) FLAGS BEFORE APPLICATION IS ACCEPTED / EXISTING OR NOT**



**HUNT COUNTY**  
**9-1-1 Rural Addressing Application**

**BEFORE ANY ADDRESS CAN BE ISSUED**  
COUNTY RULES AND REGULATIONS MUST BE FOLLOWED  
\*\*SEE INFORMATION ATTACHED\*\*

Date Requested \_\_\_\_\_ Date Issued \_\_\_\_\_

Property Owner Name \_\_\_\_\_

Current Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

**Property Information:**

Property ID # \_\_\_\_\_ Road Name \_\_\_\_\_ # of Acres \_\_\_\_\_

**If located in a subdivision, complete the following:**

Name of Subdivision \_\_\_\_\_ Lot # \_\_\_\_\_

Block# \_\_\_\_\_ Section# \_\_\_\_\_

**Structural Information: (circle item, or describe if "other")**

Existing Structure (not yet addressed) (or) Planned Structure

Single Wide Mobile Home Double Wide Mobile Home Home Barn/Shop

Other: \_\_\_\_\_

**Driveway / Entrance Location MUST Be Marked With (2) Stakes or (2) Flags**

EMAIL: [cfisk@huntcounty.net](mailto:cfisk@huntcounty.net) or [kherron@huntcounty.net](mailto:kherron@huntcounty.net)

**\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\***

DEVELOPMENT PERMIT RECEIPT # & DATE \_\_\_\_\_

HOUSE NUMBER \_\_\_\_\_ ROAD NAME \_\_\_\_\_

CITY \_\_\_\_\_ ZIP CODE \_\_\_\_\_ P.O. \_\_\_\_\_

ESN \_\_\_\_\_ EXCHANGE \_\_\_\_\_ Tandem \_\_\_\_\_ ETJ \_\_\_\_\_

PREC. \_\_\_\_\_ FLOODPLAIN: YES OR NO

\_\_\_\_ LETTER ATTACHED \_\_\_\_\_ MAP ATTACHED \_\_\_\_\_ ATTRIBUTE TABLE COMPLETE

# HUNT COUNTY DEVELOPMENT PERMIT APPLICATION

Hunt County Health Department 2701 Johnson Street Greenville TX 75401 903-408-4140  
PERMIT FEE \$20.00

1. Property Owner Name: \_\_\_\_\_  
 Current Mailing address: \_\_\_\_\_  
 Contact phone number(s): \_\_\_\_\_  
 Email (optional): \_\_\_\_\_

**Property Information:**

Property ID # \_\_\_\_\_ Number of Acres \_\_\_\_\_  
 If located in a subdivision complete the following:  
 Name of Subdivision: \_\_\_\_\_ Section # \_\_\_\_\_ Block # \_\_\_\_\_ Lot # \_\_\_\_\_

2. Nature of proposed development: (check ALL that apply)
- Requesting new 911 address
  - Residential or Commercial: If a business: Name \_\_\_\_\_ Type \_\_\_\_\_
  - New construction
  - Substantial improvement to existing structures
  - On-Site Sewage Facility
  - Alteration to or development within floodplain.
  - Other or Comments: \_\_\_\_\_

**WARNING:** Please read and acknowledge.

The flood hazard boundary maps and other flood data used by the Hunt County Floodplain Administrator in evaluating flood hazards to proposed developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. Issuance of an exemption certificate does not imply that developments outside the identified areas of special flood hazard will be free from flooding or flood damage. Issuance of an exemption certificate shall not create Liability on the part of Hunt County, the Hunt County Floodplain Administrator or any officer or employee of Hunt County in the event flooding or flood damage does occur. Note: Additional federal, state or local, permits may be required.

**IF PROPERTY IS DETERMINED TO BE LOCATED IN A FLOODPLAIN, THE APPLICANT WILL PROVIDE A COPY OF THE PLANS FOR THE PROPOSED CONSTRUCTION.**

\_\_\_\_\_  
 Property Owner Signature

**DO NOT WRITE BELOW THIS LINE**

- Is any part of the property located in an identified flood hazard area?  Yes  No  
 Is the proposed development located in an identified flood hazard area?  Yes  No  
 Is the property located in the floodway?  Yes  No  
 FIRM Zone Designation is: \_\_\_\_\_ FIRM Panel No. \_\_\_\_\_ Dated \_\_\_\_\_  
 Base Flood Elevation at the site is \_\_\_\_\_ ft. NGVD (MSL) or is unavailable \_\_\_\_\_  
 Is additional required (including letter of change)?  Yes  No  
 Ensure that applicant is receiving the necessary federal, state, or local permits.  Yes  No

- Variance Issued       Permit Application Approved       Permit Application denied

Floodplain Administrator or representative \_\_\_\_\_ Date \_\_\_\_\_ Permit Number \_\_\_\_\_

New 911 address if requested: \_\_\_\_\_

AFFIDAVIT

§ STATE OF TEXAS  
§ COUNTY OF HUNT

BEFORE ME, \_\_\_\_\_, A NOTARY PUBLIC, IN AND FOR SAID COUNTY, STATE OF TEXAS, ON THIS DAY PERSONALLY APPEARED, \_\_\_\_\_, WHO, AFTER BEING BY ME DULY SWORN, AN OATH DEPOSED AND SAYS:

My name is \_\_\_\_\_, my date of birth is: \_\_\_\_\_ . I live at \_\_\_\_\_ . At this time I wish to make known the following facts:

I do hereby swear, affirm and acknowledge that in receiving a 9-1-1 address for my property in Hunt County, Texas, identified by Property ID number: \_\_\_\_\_, only bestows an official 9-1-1 address and does not permit me to develop the property nor to install utilities, services, or other improvements on the land which may require inspection/s, permit/s, or other regulated/regulatory oversight.

Affiant : \_\_\_\_\_

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.

( seal )

\_\_\_\_\_  
NOTARY PUBLIC, STATE OF TEXAS