

17,183

FEE SCHEDULE
Effective Date January 1, 2022

Hunt County Clerk
 Becky Landrum
 P.O. Box 1316 Greenville, TX 75403
 (903) 408-4130

FILED FOR RECORD
 BECKY LANDRUM
 COUNTY CLERK HUNT CO. TX

JAN 29 AM 8:25

Property records can be searched online by going to www.huntcounty.net and using the link provided or using <https://hntx-recorder.tylerhost.net/web/>; LGC: Local Government Code PC: Property Code TxBCC: Texas Business & Commerce Code Tx AgC: Texas Agriculture Code TAC: Texas Administrative Code HSC: Health & Safety Code GC: Texas Government Code FC: Texas Family Code

Real Property Recording/ Utility Security Instrument/Name Change or Merger	County Code	Statute	Amount
Recording Fee (first page)	RECRD	LGC §118.011	\$ 5.00
Records Management	CCRMF	LGC §118.011(b)(2)	\$ 10.00
Records Archive	CCRAF	LGC §118.011(f)	\$ 10.00
Courthouse Security	CHS	LGC §291.008(d)	\$ 1.00
TOTAL (first page)			\$ 26.00
Each additional page or part on which there are <i>visible marks of any kind</i>	RECD2	LGC §118.011(a)(1)	\$ 4.00
Each additional name to be indexed in excess of five (5)	CC	LGC §118.011(a)(2)	\$.25
<p>The County Clerk's office requests a minimum of 1" at the top of the first page and 4" at the bottom of the last page for recording purposes. For filing requirements and additional fees that may be charged, please review the following statutes: Texas Property Code 11.003, 12.001(b), 12.011; Local Government Code 191.007</p>			
Federal Tax Lien/Release of Lien			
Recording Fee	RECRD	PC § 14.005	\$ 10.00
Record Management	CCRMF	LGC § 118.011(b)(2)	\$ 10.00
Record Archive	CCRAF	LGC § 118.011(f)	\$ 10.00
Courthouse Security	CHS	LGC § 291.008(d)	\$ 1.00
TOTAL			\$ 31.00
State Tax Lien/Release of Lien			
Recording Fee	RECRD	LGC §118.011	\$ 5.00
Records Management	CCRMF	LGC §118.011(b)(2)	\$ 10.00
Courthouse Security	CHS	LGC §291.008(d)	\$ 1.00
TOTAL (first page)			\$ 16.00
PLATS/MAPS: TAX CERTIFICATE REQUIRED WITH RECORDING (PC 12.002(e)) after approval from Commissioner Court, or City as required			
Recording Fee	RECRD	LGC § 118.011(c)	\$ 45.00
Record Management	CCRMF	LGC § 118.011(b)(2)	\$ 10.00
Record Archive	CCRAF	LGC § 118.011(f)	\$ 10.00
Courthouse Security	CHS	LGC § 291.008(d)	\$ 1.00
TOTAL			\$ 66.00
Plat with extra pages	RECD2	fee per extra page	\$ 5.00
PLAT COPIES			
Certified Copies	CCOPY	(one page)	\$ 10.00
		<i>Each</i> additional page	\$ 2.00
Uncertified Copies (plain copies)	UCOPY	(one page)	\$ 5.00
		<i>Each</i> additional page	\$ 2.00
UCC			
Recording Fee	RECRD	TX BCC § 9.525	\$ 15.00 for Two pages or less; \$ 30.00 for Three pages or more
Record Management	CCRMF	LGC § 118.011(b)(2)	\$ 10.00
Record Archive	CCRAF	LGC § 118.011(f)	\$ 10.00
Courthouse Security	CHS	LGC § 291.008(d)	\$ 1.00
TOTAL			\$ 36.00 Or \$ 51.00
UCC-1 and UCC-3 are accepted for filing in the Real Property Records if the collateral is timber, mineral, oil, gas			
Which filing office is the correct place to file? A or B			
A. County Clerk for the filing or recording of a mortgage on the related real property if:			
1. the collateral is as-extracted collateral or timber to be cut; or			
2. the financing statement is filed as a fixture filing and the collateral is goods that are or are to become fixtures; or			
B. The Texas Secretary of State in all other cases.			

ASSUMED NAME CERTIFICATE (includes indexing of 2 names: Business name & 1 Owner Name)			
Applications available on the County Clerk's tab of the County website: www.huntcounty.net			
Recording Fee	CC	TxBCC § 71.155(a)(1)(2)	\$ 3.00
Record Management	CCRMF	LGC § 118.011(b)(2)	\$ 10.00
Record Archive	CCRAF	LGC § 118.011(f)	\$ 10.00
Courthouse Security	CHS	LGC § 291.008(d)	\$ 1.00
TOTAL			\$ 24.00
<i>Each Additional Name indexed</i>	CC	TxBCC § 71.115(a)(2)	\$.50
Assumed Name Abandonment (includes indexing of 2 names: Business name & 1 Owner Name)			
Applications available on the County Clerk's tab of the County website: www.huntcounty.net			
Recording Fee	CC	TxBCC § 71.155	\$ 3.00
Record Management	CCRMF	LGC § 118.011(b)(2)	\$ 10.00
Record Archive	CCRAF	LGC § 118.011(f)	\$ 10.00
Courthouse Security	CHS	LGC § 291.008(d)	\$ 1.00
TOTAL			\$ 24.00
<i>EACH ADDITIONAL NAME INDEXED</i>	CC		\$.50
Assumed Name Searches	You can search Assumed Name Certificates online at https://hunttx-recorder.tylerhost.net/web		
Assumed Name Copies			
Certified Copies	CCOPY		\$ 6.00
Uncertified Copies (plain copy)	UCOPY		\$ 1.00
Effective September 1, 2017: HB 1646: A clerk MAY waive fees associated with the filing of an assumed name certificate or statement of abandonment for a registrant who is a military veteran. **Proper ID proving veteran status at the time of filing will be required by the Hunt County Clerk's Office.**			
POSTING PUBLIC NOTICES: Including Trustee/Foreclosure Sales/Meeting Notices			
Recording Fee	CC	PC § 51.002(f); LGC § 118.011(c)	\$ 2.00
Courthouse Security Fee	CHS	LGC § 291.008(d)	\$ 1.00
TOTAL			\$ 3.00
<i>Recording of Trustee/Foreclosure Sale Notices in the Property Records will be charged regular recording fees</i>			
Trustee and Foreclosure Sales are conducted the first Tuesday of every month and will be located at the common area at the base of the Central stairway on the 2 nd floor inside the Courthouse, or the base of the North steps outside of the Courthouse; in the event the Courthouse is closed on the first Tuesday of the month. (**Passed by Commissioner's Court 1-8-2013, #12,598; Document #2013-911 recorded in Property Records.)			
NOTICE OF FORECLOSURE/TRUSTEE SALES MAY BE VIEWED on the County Clerk's tab at www.huntcounty.net			
CATTLE BRAND APPLICATION/RELEASE OF OWNERSHIP			
Applications available on the County Clerk's tab of the County website: www.huntcounty.net			
Recording Fee (one brand/one location)	CC	LGC § 118.011(a)(9); 118.020	\$ 5.00
Record Management	CCRMF	LGC § 118.011(b)(2)	\$ 10.00
Record Archive	CCRAF	LGC § 118.011(f)	\$ 10.00
Courthouse Security	CHS	LGC § 291.008(d)	\$ 1.00
TOTAL			\$ 26.00
<i>Each Additional Brand Location</i>	CC	Recorded at the same time only	\$ 5.00
Cattle Brand Searches	You can search Hunt County Cattle Brands online at https://hunttx-recorder.tylerhost.net/web		
TRASH HAULER PERMIT	Application Form available on the County Clerk's tab at: www.huntcounty.net		
Must present application, payment, map indicating route, proof of insurance			\$ 25.00
JUNKYARD PERMIT			
Filing fee		Transportation Code § 396.041(c)(1)(A)	\$ 25.00
<i>Must be approved through Commissioner's Court</i>			
ALCOHOL PERMIT			
Clerk's certification fee	Only after the City has signed off		LGC § 118.011(a)(3)
			\$ 5.00
Protest Hearing fee	Must be paid by applicant prior to the Hearing Date/Time		TABC 61.31(c)
			\$ 25.00
MILITARY DISCHARGE (DD214)			
FILING		LGC § 192.002(b)	No Charge
CERTIFIED COPY		TGC § 603.003(a)	No Charge
<i>Thank you for your service!</i>			
BIRTH/DEATH VERIFICATION: Hunt County Only			
Search Fee	CC	LGC § 18.015(a), TAC § 181.22(g)	\$ 10.00
Texas Online Fee	CC	TAC § 181.22(s)	\$ 10.00
Vital Statistics Preservation Fee	BDMCC	HSC § 191.0045	\$ 1.00
TOTAL			\$ 21.00

BIRTH CERTIFICATES: If Born outside Hunt County-available on short form only. Only Texas Birth Certificates available			
Applications available on the County Clerk's tab of the County website: www.huntcounty.net			
Search/Certificate/County Clerk Fee	CC	LGC 118.015(a),TAC § 181.22, HSC 191.0045	\$ 20.20
Vital Statistics Fee	BC/ST	HSC § 191.0045	\$ 1.80
Vital Statistics Preservation Fee	BDMCC	HSC § 191.0045	\$ 1.00
TOTAL			\$ 23.00
DEATH CERTIFICATES-Hunt County only		Hunt County Only	
Applications available on the County Clerk's tab of the County website: www.huntcounty.net			
Search/Certificate/County Clerk Fee	CC	LGC 118.015(a),TAC § 181.22(b)(s),HSC 191.0045	\$ 20.00
Vital Statistics Preservation Fee	BDMCC	HSC § 191.0045	\$ 1.00
TOTAL			\$ 21.00
Each Additional Copy		Ordered at the same time	
County Clerk Fee	CC	HSC § 191.0045	\$ 3.00
Vital Statistics Preservation Fee	BDMCC	HSC § 191.0045	\$ 1.00
TOTAL			\$ 4.00
DECLARATION & REGISTRATION OF INFORMAL MARRIAGE LICENSE			
License Fee	ML/CC 12.50 ML/ST 12.50	LGC § 118.011(a)(8)	\$ 25.00
Records Management	CCRMF	LGC § 118.011(b)(2)	\$ 10.00
Records Archive Fee	CCRAF	LGC § 118.011(f)	\$ 10.00
Courthouse Security Fee	CHS	LGC § 291.008(d)	\$ 1.00
Vital Statistics Preservation Fee	BDMCC	HSC § 191.0045	\$ 1.00
<i>No waiting period. Proxy and/or Absent Applicant not accepted.</i>			TOTAL
\$ 47.00			
For information regarding a marriage by proxy, absent applicant, marriage to an incarcerated person, marriage of deployed soldier, or soldier deploying to hostile zone, please contact the County Clerk's Office for regulations and requirements.			
TX Family Code 2.204: The 72 hour waiting period from the date/time the license is issued may only be waived by Court Order issued by a Judge of a court with jurisdiction in family law cases, a Justice of the Supreme Court, Judge of the Court of Criminal Appeals, County Judge, or Judge of a Court of Appeals unless an applicant is a member of the Armed Forces of the United States and is Active Duty or by providing a Certificate of Completion of the Texas Premarital Education Course			
MARRIAGE LICENSE without Texas Premarital Education Certificate			
License Fee	ML/CC 30.00 ML/ST 20.00 ML/FTF 10.00	LGC § 118.011(a)(7)	\$ 60.00
Records Management	CCRMF	LGC § 118.011(b)(2)	\$ 10.00
Records Archive Fee	CCRAF	LGC § 118.011(f)	\$ 10.00
Courthouse Security Fee	CHS	LGC § 291.008(d)	\$ 1.00
Vital Statistics Preservation Fee	BDMCC	HSC § 191.0045	\$ 1.00
72 hour waiting period from date/time of application before the license can be used.			TOTAL
\$ 82.00			
MARRIAGE LICENSE with Texas Premarital Education Certificate			
License Fee	ML/CC 30.00 ML/ST 20.00 ML/FTF 10.00	LGC § 118.011(a)(7)	\$ <i>waived</i>
Records Management	CCRMF	LGC § 118.011(b)(2)	\$ 10.00
Records Archive Fee	CCRAF	LGC § 118.011(f)	\$ 10.00
Courthouse Security Fee	CHS	LGC § 291.008(d)	\$ 1.00
Vital Statistics Preservation Fee	BDMCC	HSC § 191.0045	\$ 1.00
72 hour waiting period is waived.			TOTAL
\$ 22.00			
CERTIFIED COPY of MARRIAGE LICENSE: Hunt County Records Only			
Search Fee	CC	TAC § 181.22(h)	\$ 10.00
Texas Online Fee	CC	TAC § 181.22(s)	\$ 10.00
Vital Statistics Preservation Fee	BDMCC	HSC § 191.0045	\$ 1.00
TOTAL			\$ 21.00
PLAIN COPY OF MARRIAGE LICENSE: Hunt County Records only		LGC § 118.011(a)(3)	\$ 1.00
Affidavit for Correction to a Marriage License		FC 2.209(c)	Must be signed by both parties and notarized
No Fee			
The Correction Affidavit may be found on the County Clerk's tab of the County Website at www.huntcounty.net			
Copy/Certificate of Fact: this does not include copies of vital records			
Plain of paper document	LGC § 118.011(a)(3)		\$1.00 per page
Certified	LGC § 118.011(a)(4)		\$5.00 + \$1.00 per page
Authenticated copies	LGC § 118.011(a)(3), 118.011(a)(4)	LGC § 118.011(a)(4)	\$10.00 + \$1.00 per page
Certificate of Fact: Criminal/Civil/Probate	LGC § 118.011(a)(3)		\$5.00

Electronic copy of paper document		\$1.00 per page
Electronic copy of electronic document		\$0.10 per page/\$1.00 minimum

Exceptions to e-filing:

Wills are not required to be filed electronically. If a will is filed electronically, **the original must be presented to the Clerk's Office within 3 business days after the application is filed.**

The following documents **must not** be filed electronically: Documents filed under seal or presented to the court in camera; and documents to which access is otherwise restricted by law or court order

Texas Government Code 155.151/Estates Code 1104.003 – Guardianship Registry & Training:

Requires all guardians in Texas to be registered with the Judicial Branch Certification Commission (JBCC) and complete training prior to the appointment of a guardianship.

Private Professional Guardian-Application

Application Fee	PROB	Estates Code §1104.303(b)(2)	\$ 40.00
Filing of Original Action: Probate/Guardianship/Mental Health			
Clerk of the court account	PROB	LGC 135.102(b)(3)	\$40.00
County law library fund	LAWLB	LGC 135.102(b)(6)	\$35.00
County Records management & preservation fund	CTRPF	LGC 135.102(b)(4)	\$15.00
Court reporter service fund		LGC 135.102(b)(5)	\$25.00
Courthouse security fund	CHS	LGC 135.102(b)(7)	\$20.00
Court facility fee fund		LGC 135.102(b)(2)	\$20.00
Court-initiated Guardianship fund	PGF	LGC 135.102(b)(11)	\$20.00
County Jury fund		LGC 135.102(b)(9)	\$10.00
Public Probate administrator fund		LGC 135.102(b)(13)	\$10.00
Appellate Judicial System fund	APPJS	LGC 135.102(b)(1)	\$5.00
Judicial Education and support fund	JEF	LGC 135.102(b)(12)	\$5.00
County dispute resolution fund		LGC 135.102(b)(10)	\$15.00
Language access fund		LGC 135.102(b)(8)	\$3.00
Local County Base Fee-Probate/Guardianship/Mental Health		LGC 135.102(a)(1)	\$223.00
State Comptroller Base Fee- Probate/Guardianship/Mental Health		LGC 133.151(a)(1)	\$137.00
Consolidated New Case Fee	<i>Service fees are in addition to filing fees and are not included</i>		\$360.00
Additional fees may apply			
Citation (each)		LGC 118.052(1)(B)(iii)	\$8.00
Service or Posting citation			\$75.00
Citation by publication			\$100.00
Judge's Fee			\$2.00
Administer Oath		LGC 118.052(2)(B)(iii)	\$2.00
Approving & Recording Bond		LGC 118.052(2)(B)(ii)	\$5.00
Any Action other than Original Action base fees-Probate/Guardianship/Mental Health			
Clerk of the court account	PROB	LGC 135.102(2)(c)(1)	\$40.00
County Records Management & Preservation Fund	RMF	LGC 135.102(2)(c)(2)	\$5.00
Court-initiated Guardianship fund	PGF	LGC 135.102(2)(c)(3)	\$20.00
Public Probate administrator fund		LGC 135.102(2)(c)(4)	\$10.00
Local County Base Fee-Civil/Family		LGC 135.102(a)(2)	\$75.00
State Comptroller Base Fee-Civil/Family		LGC 133.151(a)(2)	\$45.00
Consolidated Fee-Any action other than original	<i>Service fees are in addition to filing fees and are not included</i>		\$120.00
Additional fees may apply			
Citation (each)		LGC 118.052(1)(B)(iii)	\$8.00
Service or Posting citation			\$75.00
Citation by publication			\$100.00
Judge's Fee			\$2.00
Administer Oath		LGC 118.052(2)(B)(iii)	\$2.00
Approving & Recording Bond		LGC 118.052(2)(B)(ii)	\$5.00
Letters of Testamentary, Guardianship, Administration or Abstract of Judgment (each)		LGC § 118.052(3)(D)	\$2.00
Wills for Safekeeping			
Filing Fee	CC	LGC § 118.052(3)(E)	\$ 5.00
County Records Management & Preservation Fund	RMF	LGC § 118.052(3)(G)	\$ 5.00
Courthouse Security Fund	CHS	LGC § 291.008(d)	\$ 1.00
		TOTAL	\$ 11.00

Inventory and Appraisal-On Time			
Filed before the 90 th day after the date of qualification or prior to expiration of court ordered extension			No Fee
Inventory, Appraisal and list of Claims (after 90th day after Qualification Date)			
Filing Fee	PROB	LGC § 118.052(2)(A)(i)	\$ 25.00
Judge's Fee	JUDGE	LGC § 118.101(11)	\$ 2.00
TOTAL			\$ 27.00
Annual/Final Account of Probate/Guardianship of an Estate (must be notarized) (after Order Approving Inventory and Appraisal or after 120th day after initial filing of the action, whichever occurs first)			
Filing Fee	PROB	LGC § 118.052(2)(B)(iv)	\$ 25.00
Judge's Fee	JUDGE	LGC § 118.101(11)	\$ 2.00
TOTAL			\$ 27.00
Annual/Final Report of Guardianship of a Person (must be notarized) (after Order Approving Inventory and Appraisal or after 120th day after initial filing of the action, whichever occurs first)			
Filing Fee	PROB	LGC § 118.052(2)(B)(vi)	\$ 10.00
Judge's Fee	JUDGE	LGC § 118.101(11)	\$ 2.00
TOTAL			\$ 12.00
Lengthy Document Fee-more than 25 pgs. (after Order Approving Inventory and Appraisal or after 120th day after initial filing of the case)			
Filing Fee	PROB	LGC § 118.052(2)(A)(vii)	\$ 25.00
Judge's Fee	JUDGE	LGC § 118.101(11)	\$ 2.00
TOTAL			\$ 27.00
Claim (paid by the Claimant at time of filing)			
Filing Fee	PROB	LGC § 118.052(2)(B)	\$ 10.00
NEW CASE FEES-Civil/Family	FEE CODE	STATUTE	New Fee Breakdown 1/1/2022
Clerk of the court account	CIVIL	LGC 135.101(b)(3)	\$50.00
County law library fund	LAWLB	LGC 135.101(b)(6)	\$35.00
County Records management & preservation fund	CTRPF	LGC 135.101(b)(4)	\$30.00
Court reporter service fund		LGC 135.101(b)(5)	\$25.00
Courthouse security fund	CHS	LGC 135.101(b)(7)	\$20.00
Court facility fee fund		LGC 135.151(b)(2)	\$20.00
County Jury fund		LGC 135.101(b)(9)	\$10.00
Appellate Judicial System fund	APPJS	LGC 135.101(b)(1)	\$5.00
County dispute resolution fund		LGC 135.101(b)(10)	\$15.00
Language access fund		LGC 135.101(b)(8)	\$3.00
Local County Base Fee-Civil/Family		LGC 135.101(a)(1)	\$213.00
State Comptroller Base Fee-Civil/Family		LGC 133.151(a)(1)	\$137.00
Consolidated Fee-Civil/Family	Fee does not include citation or service.		TOTAL
			\$350.00
Additional fees may apply			
Citation (each)		LGC 118.052(1)(B)(iii)	\$8.00
Service or Posting citation			\$75.00
Citation by publication			\$100.00
Judge's Fee			\$2.00
Execution, Order of sale, writ, other process			\$8.00
Any Action other than Original Action base fees-Civil/Family	Existing FEE CODE	STATUTE	New Fee Breakdown 1/1/2022
Clerk of the court account	CIVIL	LGC 135.101(c)(1)	\$15.00
County Records management & preservation fund	CTRPF	LGC 135.101(c)(2)	\$20.00
Local County Base Fee-Civil/Family		LGC 135.101(a)(2)	\$35.00
State Comptroller Base Fee-Civil/Family		LGC 133.151(2)	\$45.00
Consolidated Fee-Any action other than original Civil/Family	Fee does not include citation or service		TOTAL
			\$80.00
Additional fees may apply			
Citation (each)		LGC 118.052(1)(B)(iii)	\$8.00
Service or Posting citation			\$75.00
Citation by publication			\$100.00
Judge's Fee			\$2.00
Execution, Order of sale, writ, other process			\$8.00
Other Fees			
Issuing Document-original and one copy		LGC 118.052(3)(A)	\$8.00
Each additional set of original and one copy		LGC 118.052(3)(A)	\$8.00

Approving & Recording Bond		LGC 118.052(2)(A)(ii)	\$5.00
Administering Oath		LGC 118.052(2)(A)(iii)	\$2.00
Mail Service of Process- <i>Same as Sheriff</i>		LGC 118.052(3)(F)	\$75.00
Abstract of Judgment			\$8.00
Garnishment after Judgment			\$15.00
Nondisclosure Petition as a Civil Filing			
Filed only as a new civil filing			\$ 350.00
Nondisclosure Fee	NDF	GC § 411.081(d)	\$ 28.00
TOTAL			\$ 378.00
Nondisclosure w/o Petition within a Criminal Case			
Nondisclosure Fee	NDF	GC § 411.081(d)	\$ 28.00
Application for Turnover Order & Injunctive Relief			
		LGC §118.052(1)(B)	\$ 30.00
If Judge's signature required	JUDGE	LGC § 118.101	\$ 2.00
Writ of Garnishment....This fee is the same as a New Civil filing fee of \$350.00 plus a \$15.00 for preparing the Writ			
		LGC § 118.052(1)(A)(i)	\$ 365.00
No Writ of Garnishment shall be issued before final Judgment until the party applying has filed with the Clerk an order signed by the Court after a hearing. The Court shall further find in its order the amount of bond required payable to the Defendant in the amount fixed by the Court Order.			
SERVICE BY CERTIFIED MAIL	Mail Service of Process same as Sheriff	LGC §118.052(3)(F)	\$ 75.00
ABSTRACT OF JUDGMENT IN ORIGINAL ACTION		CC	LGC §118.052(1)(C)(i) \$ 8.00
SERVICE DOCUMENTS: Citation; Notice; Commission to take Deposition; Show Cause; Subpoena; Precept to Serve; Temporary Restraining Order; Process; or other instrument or paper authorized or required to be issued by the Clerk	Issuing <u>before judgment</u>	CC	LGC §118.052(3)(A) \$ 8.00
	Issuing <u>after judgment</u>	CC	LGC §118.052(1)(C) \$ 8.00
Registry Funds in interest bearing accounts Deposit/Withdrawal with Court Order Only	Clerk receives 10% of the interest earned		LGC 117.054(b)(1)
Registry Funds not earning interest Deposit/Withdrawal with Court Order Only	Clerk receives 5% not to exceed \$50.00		LGC 117.055(a)
Cash Bonds-filed in relation to a criminal offense Refunded with Court Order Only upon Presentation of Valid ID	Clerk retains 5% not to exceed \$50.00		CCP 17.02 LGC 117.055(a)
RETURN CHECK CHARGE	Local Government Code § 118.011(b)(1)		\$ 30.00