

CAUSE NO. _____

IN THE GUARDIANSHIP
OF

§ IN THE COUNTY COURT
§ AT LAW NO. 2 OF
§ HUNT COUNTY, TEXAS

STATEMENT OF SERVICES AND EXPENSES BY AD LITEM
(Pursuant to Chapter 1102 Court Initiated Procedure to Appoint Guardian)

On this day personally appeared the Attorney Guardian Ad litem, _____,
in the above referenced matter who states:

I am an attorney licensed to practice law in the State of Texas. I was appointed by the Court in the above entitled and numbered cause as Attorney Guardian Ad Litem. I have performed all of the services required of me with due diligence and as set forth herein as applicable:

Attorney Ad Litem

- a. reviewed application for guardianship, certificates of physical, medical and intellectual examination and relevant medical, psychological and intellectual testing records of Proposed Ward;
- b. personally interviewed Proposed Ward and discussed the laws and facts of the case, Proposed Ward's legal options and grounds on which guardianship is sought;
- c. ascertained whether the Proposed Ward wishes to oppose the proceedings and filed appropriate Answer, with copy of the report to the Court Investigator;
- d. consulted with Guardian Ad Litem or Court Investigator concerning Application;
- e. appeared on behalf of Proposed Ward at the hearing;
- f. reported on the need for continuation of the appointment or discharge of the Attorney Ad Litem at the hearing.

Guardian Ad Litem

- a. personally interviewed Proposed Ward;
- b. interviewed party who filed the letter concerning Proposed Ward and known relatives of Proposed Ward;
- c. filed Application for Guardianship and a written report prior to hearing and ensured proper service and return of citation on Proposed Ward;
- d. located a person to serve as Guardian or coordinated with Volunteer Guardians and notified family members as required by Texas Estates Code § 1051.104;
- e. consulted with Attorney Ad Litem concerning Application;
- f. set and attended hearing on Application;
- g. assisted Guardian in obtaining his or her bond and letters.

I am familiar with reasonable and customary fees charged by attorneys in such matters and based on my experience and training, the compensation and expenses claimed herein were reasonable and necessary to provide effective assistance of counsel. I therefore request the following fees and expenses for my services.

a. Ad Litem Fee:	\$ _____
(<input type="checkbox"/> Flat Fee or <input type="checkbox"/> _____ hours billed at \$ _____)	
b. Expenses and reimbursements:	\$ _____
TOTAL:	\$ _____

I understand if my total fee exceeds \$550 I must attach hereto as "Exhibit A" an itemized statement and explanation of all fees incurred relative to my services as Ad Litem.

I understand if I have any expenses and/or reimbursements, I must attach hereto as "Exhibit B" an itemized statement and explanation of all expenses and/or reimbursements incurred relative to my services as Ad Litem.

Respectfully submitted,

State Bar No.
Phone:
Email:
Address:

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**ORDER APPROVING AD LITEM FEES,
AUTHORIZING PAYMENT & DISCHARGING ATTORNEY AD LITEM**

On this day the Court considered the Statement of Services and Expenses by Ad Litem submitted by:

_____, *Attorney Ad Litem* *Guardian Ad Litem*.

The **COURT FINDS** the requested fee and expenses listed below are reasonable and necessary and that this request should be granted:

Ad Litem Fee:	\$ _____
Expenses and reimbursements:	\$ _____
TOTAL:	\$ _____

IT IS THEREFORE ORDERED that the fees and expenses are approved and taxed as costs in this case and that payment of the **TOTAL** listed above shall be made within thirty (30) days of this Order to the appointee:

- from the Attorney Ad Litem Deposit pursuant to the Court's *Administrative Order Regarding Security for Attorney Ad Litem Costs*.
If the amount ordered above exceeds the Attorney Ad Litem Deposit, the remaining balance shall be paid by the personal representative from funds of the estate or _____.
- by the personal representative from funds of the estate;
- by the Treasurer of Hunt County from county funds;
- by the Applicant; or
- other:

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that this appointment is terminated, and the Ad Litem named herein is discharged in this cause and the clerk **SHALL** remove the Ad Litem's name from the case manager system as an active Ad Litem in this cause.

SIGNED ON _____.

PRESIDING JUDGE