

CAUSE NO. \_\_\_\_\_

IN THE GUARDIANSHIP  
OF

§ IN THE COUNTY COURT  
§ AT LAW NO. 2 OF  
§ HUNT COUNTY, TEXAS

**STATEMENT OF SERVICES AND EXPENSES BY AD LITEM**

*(Pursuant to Chapter 1102 Court Initiated Procedure to Appoint Guardian)*

On this day personally appeared the  Attorney  Guardian Ad litem, \_\_\_\_\_,  
in the above referenced matter who states:

*I am an attorney licensed to practice law in the State of Texas. I was appointed by the Court in the above entitled and numbered cause as  Attorney  Guardian Ad Litem. I have performed all of the services required of me with due diligence and as set forth herein as applicable:*

**Attorney Ad Litem**

- a. reviewed application for guardianship, certificates of physical, medical and intellectual examination and relevant medical, psychological and intellectual testing records of Proposed Ward;
- b. personally interviewed Proposed Ward and discussed the laws and facts of the case, Proposed Ward's legal options and grounds on which guardianship is sought;
- c. ascertained whether the Proposed Ward wishes to oppose the proceedings and filed appropriate Answer, with copy of the report to the Court Investigator;
- d. consulted with Guardian Ad Litem or Court Investigator concerning Application;
- e. appeared on behalf of Proposed Ward at the hearing;
- f. reported on the need for continuation of the appointment or discharge of the Attorney Ad Litem at the hearing.

**Guardian Ad Litem**

- a. personally interviewed Proposed Ward;
- b. interviewed party who filed the letter concerning Proposed Ward and known relatives of Proposed Ward;
- c. filed Application for Guardianship and a written report prior to hearing and ensured proper service and return of citation on Proposed Ward;
- d. located a person to serve as Guardian or coordinated with Volunteer Guardians and notified family members as required by Texas Estates Code § 1051.104;
- e. consulted with Attorney Ad Litem concerning Application;
- f. set and attended hearing on Application;
- g. assisted Guardian in obtaining his or her bond and letters.

*I am familiar with reasonable and customary fees charged by attorneys in such matters and based on my experience and training, the compensation and expenses claimed herein were reasonable and necessary to provide effective assistance of counsel. I therefore request the following fees and expenses for my services.*

**Ad Litem Fee:** \$ \_\_\_\_\_

**Expenses and reimbursements:** \$ \_\_\_\_\_

*I understand if my total fee exceeds \$600 I must attach hereto as "Exhibit A" an itemized statement and explanation of all fees incurred relative to my services as Ad Litem.*

*I understand if I have any expenses and/or reimbursements, I must attach hereto as "Exhibit B" an itemized statement and explanation of all expenses and/or reimbursements incurred relative to my services as Ad Litem.*

Respectfully submitted,

\_\_\_\_\_  
State Bar No.  
Phone:  
Email:  
Address:

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**ORDER APPROVING AD LITEM FEES,  
AUTHORIZING PAYMENT & DISCHARGING AD LITEM**

On this day the Court considered the Statement of Services and Expenses By Ad Litem and finds \_\_\_\_\_ the  Attorney  Guardian Ad Litem in the above referenced matter has rendered necessary services and that the fees and expenses awarded herein are reasonable and just, and should be paid.

**IT IS THEREFORE ORDERED, ADJUDGED AND DECREED** that within thirty (30) days of this Order the  Attorney  Guardian Ad Litem named above shall be paid fees and expenses in the total amount of \$\_\_\_\_\_.

**IT IS FURTHER ORDERED, ADJUDGED AND DECREED** that the fees and expenses awarded herein shall be taxed as costs in this case and **SHALL** be paid by:

- the personal representative of the Ward from funds of the Ward's estate,
- Other: \_\_\_\_\_.

**IT IS FURTHER ORDERED, ADJUDGED AND DECREED** that this appointment is terminated, and the attorney named herein is discharged as  Attorney  Guardian Ad Litem in this cause and the clerk **SHALL** remove the attorney's name from the case manager system as an active Ad Litem in this cause.

SIGNED ON \_\_\_\_\_.

\_\_\_\_\_  
**JUDGE JOEL D. LITTLEFIELD**  
**HUNT COUNTY, TEXAS**